

**GRANT APPLICATIONS TO CLYFFE PYPARD PARISH COUNCIL.**

**Individuals or organisations may apply to the Parish Council for money towards any activity, project etc. that will be of benefit to the whole community.**

1. Applications should be received by the Parish Council Clerk [gantlett2@aol.com](mailto:gantlett2@aol.com) by the 1<sup>st</sup> November. Applications after that date will be considered by the council for payment in the next financial year

2 Retrospective applications will not be funded where the expenditure had been made, the project has been carried out or the event has taken place.

3. All grants will be conditional upon submission of audited accounts and supporting documentation detailing costs of capital expenditure, project or events for which the funding is being sought, and how this will benefit the community.

4. Grants for services or goods in excess of £500 will require two quotes.

5. All grant recipients are required to provide the Parish Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within two months of the purchase of the capital equipment or completion of the project.

6 If the grant is put to purposes other than those for which it was awarded without the prior approval of the Parish Council, the recipient organisation or group will be required to repay the grant to the Parish Council.

7. The organisation or group should supply such information as the Parish Council may request regarding the impact of the project on the Parish Council's area.

8. Recognition of the grant from Clyffe Pypard Parish Council must be made in any publicity.