

**Minutes of the Meeting of Clyffe Pypard Parish Council  
Held on Thursday 8<sup>th</sup> March 2018 At the Village Hall 7.30 pm**

**Those Present:** Cllr Gantlett (PG) (Chair), Cllr Lake (JL), Cllr Kent (MK)  
Cllr Clarke(GC), Cllr Rickett (GR), Cllr Greenway (RG) D. Zeitzen (DZ) (Clerk)  
County Cllr Bucknell (AB)

**Members of the Public-** One

**AGENDA**

1. **Apologies for absence** – None
  2. **Minutes** – The minutes of meeting held on 9<sup>th</sup> January 2018 were unanimously approved and signed by PG and GC
  3. **Matters Arising** – Following interviews the role of clerk and RFO has been offered to and accepted by Diane Zeitzen.  
On behalf of the parish council GC thanked PG for all his hard work as clerk the last 18 yrs
  4. **Declaration of Interest in items on the Agenda** - RG declared her interest in the Malthouse planning application
  5. **Financial Report** – Balance stands at £4353.15  
Precept for 2018/19 £3000  
On behalf of the parish council GC thanked JL (and Patsy) for all her hard work as treasurer
  6. **Planning** –The Trotting Horse – no application has been submitted  
The Malthouse – Wiltshire Council consultation has been extended until 20<sup>th</sup> March
  7. **Neighbourhood Plan** –The housing survey has been delivered to parishioners.  
There are 7 on the steering group at present. If anyone would like to join the steering group  
Please contact PG or the clerk.
  8. **Village Hall** – The £10,000 grant has been received for the new kitchen. Over 9/10<sup>th</sup> April the old kitchen is being taken out and the new one installed.
- 9/10. Roads Conditions/Road Safety** – The Parish Council would like to thank Sam, Jason and all who helped with clearing the roads of snow during the recent bad weather. The parish council have an emergency plan in place, this will be revisited in the Autumn.  
Any potholes, road defects can be reported on My Wiltshire.  
<http://www.wiltshire.gov.uk/mywiltshire-online-reporting>  
or by phoning 0300 456 0105, by email northernhighways@wiltshire.gov.uk  
by post Customer Services, County Hall, Bythesea Road, Trowbridge BA14 8JN  
GC, parish steward rep has not had any contact from the parish steward.  
**Action: Clerk to ask Wiltshire Council for parish steward to contact GC**
11. **Other Matters**
    - A) Daffodils – Concrete Trough. PG has kindly offered to donate the concrete trough to the parish council. GR proposed accepting this donation. GC seconded this.
    - B) Finger post - It has previously been agreed that Robin Greenway would carry out the work  
**Action: RG to find out when work will be carried out**
    - C) Best Kept Village – Entry to be sent in and criteria to be highlighted in village Newsletter  
**Action: PG to send in entry. RG to highlight criteria in newsletter**
    - D) Phone Box –  
**Action; GC will tidy it up**
    - E) Footpaths – nothing to report

**Date of next meeting Tuesday 8<sup>th</sup> May 2018**

This will be the Annual Parish Council Meeting and Annual Parish Meeting

**Meeting closed 9.30pm**