

Minutes 22nd November Village Hall Management Committee Meeting

Present : Paul Greenway, Chairman, Peter Gantlett Letting Secretary, Barbara Davis Acting Secretary and PCC rep, Jill Maris WI Rep, Jenifer Lake P C rep, Chris Thompson Treasurer (part way through meeting)

Apologies : none

Election of Officers from Committee members following

AGM : it was agreed that these stayed as during the previous year with Barbara Davis taking on the additional role as Secretary. Election of Vice Chairman delayed .

Minutes of meeting 26th July : signed as true record.

Minutes of meeting 20th September : agreed with the alteration regarding parties finishing but not vacating by midnight and removing the clause about staying overnight.

Matters arising (not on agenda from 20th Sept)

Storage Unit ongoing

Kitchen – B L Bid to be resubmitted – possible start date to be discussed. Probably delayed until early spring depending on if/ when grant is forthcoming

Lettings update. As AGM report. Chris is looking in to internet banking as this would make life a lot easier for Peter.

The updating of the Village and Village Hall website was needed. All agreed that Rosemary Greenway should discuss this with Anna Radley and Anthony (?surname) who look after the website. In particular it is not possible to use the calendar on the Village Hall website. ACTION Rosemary via Paul

The wording of the rental rates to be altered to ` from £9 and hour and from £11 per hour to give Peter flexibility with some rental charges.

Treasurers Report

Annual Accounts (instead of at AGM). These were circulated and it was noted that lettings income was down by about a third. This may be due to the skewing of accounts due to accounting year.

Bank signatories : it was agreed that Peter, Paul and Barbara be added. ACTION Chris **Balance** £4,596.29 in bank with £888.30 cash. Loans for solar panels have been repaid. At present the standing orders cannot be cancelled due to insufficient bank signatories

Independant examiner: David Gagen to be asked ACTION Barbara

A copy of the accounts has been given to the Parish Council

Resignation of Marian Kent – roles she has taken and how these are to be fulfilled by present committee ;

Barbara to take on Secretarial duties

Chris will take on dealing with the solar panels

Peter will take on dealing with Fire Extinguishers

Jill and Barbara will take on the 101club

Flower beds at entrance to Village Hall will be left until spring and then hopefully a volunteer will come forward.

Fundraising :

28th Dec Walk and Lunch – Jill and Barbara organising this.

Committee agreed on poster for inserting in Newsletter. Help will be needed on the day.

Possible Open Gardens – June 2018. Restart this in spring.

101 draw :

Month	First Prize	Second Prize	Third Prize
November	Mike Shepherd	Sharon Wallis	Rachma Abott
December	Karen Hawkins	Sharon Wallis	Sally Gantlett

Business to consider following the AGM : installation of wifi. It was agreed that Peter should ask Ayhan to install the necessary device before end of year but we would not start paying any rental until all the security issues had been confirmed ACTION: Peter

AOB ; a. Committee members should sign the Minute Book

ACTIO N Barbara for next meeting

b. Barbara has completed the evaluation for the cookers grant and it has been acknowledged with thanks especially for the photographs of them in full use.

Date of next meeting: 7th February – 7;45pm