

## **Minutes from meeting 7<sup>th</sup> February 2018 7:45pm Village Hall Committee**

Present : Paul Greenway, Chairman, Peter Gantlett Letting Sec, Jill Maris WI rep, Barbara Davis Secretary and PCC Rep, Chris Thompson Treasurer (from 8:15pm). Roy Davis attended for item 5

Apologies : Jenny Lake

The Minutes of the AGM and the committee meeting held on 22<sup>nd</sup> November 2017 were approved and signed.

### **Matters arising not elsewhere on the agenda:**

Members of the committee signing the Minute Book – Chris and Jenny still to sign

Flower beds at entrance – these have been tidied up and Paul will plant them up when needed

New committee members – none have come to mind

Position of router – Ayhan has placed router and although there were concerns about it being near the radiator and skittle alley, it was his choice.

Open gardens 2018 - to next agenda – considered to be a good idea. To date Billingtons and Rachma had volunteered their gardens. Barbara to put item into the Newsletter again **ACTION : BD**

### **Kitchen.**

Following the approval of the Lottery Bid, Barbara produced a costing document. After discussion Peter Gantlett proposed that Wickes should be asked to supply and fit the new kitchen. Seconded by Paul and all agreed. The suppliers for updating the electrics, plastering and floor covering agreed the estimates from 2017. Chris to check that money has arrived in bank account. POST MEETING : Barbara has checked with Wickes and they are not able to accept electronic payments but a double signatory cheque will be fine.

Once the cheque has been received then their fitter will visit to agree the estimated fitting costs. Should there be any disagreement with these figures then we are at liberty to provide our own fitter and to

have that element of the amount paid to Wickes refunded.

Barbara to sort out dates/timing with Wickes.

Work can be started anytime after 8<sup>th</sup> April but a week needed for the preparation by our own workpeople. Wickes will dismantle and take away the old kitchen.

Sub Committee to select colour scheme. **ACTION: BD, Anita Gantlett, Roy Davis**

The entrance hall to be covered with the same non slip safety flooring at the same time as the kitchen at additional cost of £459.73

Water leak – Peter explained that this seems to be under the sink cabinets and that he would like to try to repair it himself. Work to start as soon as possible. The floor will need to be dry for new floor covering to be installed.

**ACTION : Peter**

State of the floor – tiles are coming up due to damp. Peter has tried to tape them down for safety

Mugs –white mugs to be sourced at same time as kitchen being done

Lettings report – Peter reported that they were quite busy.

Review rental charges – to be kept as now

Internet bookings – a few come in via this method but people are not able to work out from the website calendar as to availability. Patience needed at the moment as the web site administrator is going through a difficult time with family illness and bereavement.

Updating Village website – see above

Membership of WVHA – Barbara to investigate why our Village Hall does not appear on this website. Also to enquire about liability with the use of wi-fi/ internet in the hall. **ACTION: BD**

Letter to users re heating and lighting – the message seem to be getting through to users but flood light to be checked when electrics being done for kitchen renovation as it is on for long periods during dull weather.

Fireworks – these have been causing disruption to livestock when used at parties in the Village Hall . Peter to remind party organisers that these cannot be allowed.....**ACTION: Peter**

Treasurers report - £144.29 cash, £6,578.88 in bank at end January

Bank signatories – Chris to get paperwork to Paul, Peter and Barbara asap. Mike Morison is still an account signatory..... **ACTION: CT**

Independent examiner – Chris still to follow up. The person who will do this is away until end March..... **ACTION: CT**

Cash Flow for kitchen renovation – this should be in order as sufficient funds to meet all costs regarding the kitchen

101 Club – update

All approved of standing order paperwork to be given out in November

**ACTION : JM and BD in November**

## **Upkeep**

Curtains need to be repaired – WI to be asked .....**ACTION: BD**

Other electrics and work needing to be done. Peter gave a long list. The quote for the electrics is : £880

Any other business :

WI wondered what had happened to the crates – Barbara to ask Freestones .  
.....**ACTION: BD**

Storage Container : Still to be sourced..... **ACTION : Peter**

**Date of next meeting – an additional meeting to the normal 2 monthly has been arranged for 20<sup>th</sup> March 2018 (due to all the work needing to be done) plus a meeting on 25<sup>th</sup> April 2018**

**Both meetings at 7:45pm at the Village Hall.**

Signed.....

Date.....

