

Minutes of Village Hall Committee Meeting 25th April 2018
At Village Hall

Present : Paul Greenway, Peter Gantlett, Barbara Davis, Jill Maris, Jennie Lake, Chris Thompson

Apologies –none all were present

The minutes of the committee meeting held on 7th February 2018 were approved and signed by Paul

Matters arising not elsewhere on the agenda:

Members of the committee signing the Minute Book – all have now signed and have also signed in accordance with the Data Protection Act after an adjustment to the wording so that the website and Newsletter were included.

New committee members – none have come to light

Open gardens 2018 – postponed to 2019

Kitchen.

Update on work and cost. Barbara handed out costings to date. Approximately £2500 will be needed from the Village Hall Funds for final completion. She reported that the trades people had all been very accommodating and easy to work with. The kitchen should be completed by the end of the first week in May. Many thanks are due to Jill and Anita as well as Paul and Peter together with Roy Davis who all played their parts in supporting the project.

Barbara queried paying the bill for the floor which would cover the kitchen and the hallway. It was suggested that it was paid from Village Hall funds for the time being.

Water leak. This was now repaired and the manhole outside the kitchen window will be replaced soon.

Lettings report. Lettings were up although for the time being Monday Keep

Fit had stopped due to ill health of the instructor. Still proving a popular venue for parties. Barbara suggested a thorough clean was needed not just for the kitchen itself but also for the whole building. **ACTION : Peter**

Updating Village website – the committee looked at the present information for adapting as necessary. This will be updated once photographs of the new kitchen are taken and some alterations to wording made. Then to be sent to Rosemary. **ACTION: Jill and Barbara**

Guidelines for using the wifi needed to be produced and circulated to the committee for approval . **ACTION Barbara and Peter**

Internet bookings – remove from website **ACTION: Paul**

Membership of WVHA – to be updated **ACTION : Jill and Barbara**

Treasurers report : Cash £448.57 Bank £9632.58

Bank signatories – Still to be organised >Barbara requested that this be done before Barclays in Royal Wootten Bassett closes. **ACTION Chris**

Independent examiner – David Gagen agreed that his accountant would do this for us **ACTION : Barbara to get telephone details**

Internet Banking : Work in progress **ACTION : Chris and Peter**

Space outside rear of building

Container for storage – Andrew Freestone at Smiths Farm was not happy about having to view same from his driveway . **ACTION: Paul to ask if a wooden building would be preferable**

Tree planting suggestion by Andrew Freestone – this has been done and a mature hornbeam planted.

101 Club – update

Draw for Jan, Feb and March taken place

Draw to be done for April and May

April : 1st Sally Fox, 2nd Rory and Emma Maher, 3rd Sally Fox

May : 1st Angie Lamb, 2nd Sally Fox, 3rd Dee Weston

(note Sally has 2 tickets – I have since asked her if we can put one of these into her husband's name which she said she had meant to do in the first place)

Upkeep

curtains have been repaired but more work on tracks/hooks needed

ACTION : Barbara for Annette, Dorothy and Jackie who were thanked for their work.

Painting exterior woodwork **ACTION : Paul to organise staining of the doors**

Grass cutting : Paul has cut the grass

Repair to washbasin in disabled toilet – this has been done but tiles still need replacing **ACTION : ? Peter**

Electrics (in addition to the kitchen work) in hand. **ACTION ; Peter**

Fire Extinguishers – kitchen needing to be reinstalled and main hall inspected **ACTION: Peter**

Provision of hand towel container in kitchen **ACTION : Peter**

Any other business

Extension to car park – a transportable grid to be investigated with possibly a 3 way ownership with Village Hall, Parish Council and Church. Jane Angus has volunteered storage for same at the Manor house. **ACTION : Barbara to let Jane know that this is under discussion.**

Heating system : this needs overhauling as problems now associated with the

hardness of the water. **ACTION : Peter with Barbara looking at a gadget that was used in a building that she was associated previously.**

19th May possible Cream Tea and kitchen 'official opening': postponed to maybe a BBQ in June/July **ACTION : next meeting**

Barbara has been asked to talk about the cookers and how they have been used since obtaining the grant, to the Area Board meeting on 9th May taking place in our Village Hall.

Smart Meter – under discussion : **ACTION Peter and Chris**

Keys to letterbox **ACTION Chris to ask David Wiltshie for these and then let Barbara have them.**

Date of next meeting:

Wednesday 27th June at 7:45pm in the Village Hall

Signed Date

