

**Minutes Clyffe Pypard Parish Council Meeting
Held on Tuesday 21st August 2018 at 7.30pm
at Bushton Village Hall**

Those Present: Cllr Gantlett (PG) (Chair), Cllr Clarke (GC) (Vice Chair), Cllr Lake (JL), Cllr Ricket (GR), Cllr Greenway (RG), Cllr Kent (MK), D. Zeitzen (DZ) (Clerk),

2 Members of the public attended

AGENDA

1. **Apologies for absence** – County Cllr Bucknell,
2. **Minutes of Meeting held 26th June 2018 to be approved and signed** The minutes of the Annual Parish Council meeting held on 26th June 2018 were unanimously approved and signed by PG
3. **Declaration of Interest in items on the Agenda** PG re application 18/07370/PNCOU Notification for Prior Approval under Class Q – Conversion of Agricultural Barn to provide 1 dwelling (Use Class C3) at Bupton Barn near Bushton
4. **Receipt of Public Questions - None**
5. **Actions & Matters Arising**

Grit bins- An update has been passed to Wiltshire Council, work on them will be carried out before the winter

Cheque signatories – DZ advised the additional signatories RG & GC are now set up with the bank

Metro count – GR advised individual counts will be carried out at 2 locations in the village after the school holidays.

Parish steward – The parish steward is liaising with DZ and GC. His next visit is 20th September. Any residents with tasks for the parish steward please contact DZ.

Advertising banners –As of today there are 2 banners left up, no permission was requested for these and the owner has been requested to remove them. Wiltshire Council has been contacted over the situation. It was unanimously agreed that any banners should only be up for a short period of time and not left up for long periods
6. **Footpaths-** The parish council has been contacted by 2 residents with concerns over some of the footpaths. 3 broken stiles have been reported and these have been reported to the land owners. There are some issues with miscanthus growing over paths. PG & AB are due to meet with the owner to discuss this problem. It was suggested the parish council carry out a survey of the footpaths in the area. After discussion it was unanimously agreed this is not within the remit of the parish council. It was agreed a notice should go in the newsletter and on the website asking for residents in the first instance to report any footpath issues, broken stiles, blocked paths etc to the parish clerk. The parish council will contact the landowners. The parish council has no powers of enforcement in this area but do get a lot of issues resolved. If this doesn't resolve the problem then the next course of action is to contact Wiltshire Council.

GC asked when the replacement finger post by Grey Gables would be erected. PG advised it will be put up shortly.

Action: DZ to put notice on website and in newsletter asking residents to contact her to report any footpath issues.
PG to erect finger post

7. **Speeding Traffic** The parish council has been contacted by a resident concerned over the number of accidents on the road through to the Barton and asked about the possibility of getting a sign put up warning of the road bend. PG said the parish council used to keep a log of road accidents but few are currently reported. PG proposed DZ should continue with a log of any accidents and Wiltshire Council to be contacted over the possible installation of road sign warning of the bend. GC seconded this.
Action: DZ to contact Wiltshire Council. DZ to put notice on website and in newsletter asking residents to contact her to report any accidents
8. **Neighbourhood Plan** – The Neighbourhood Plan steering group is writing to Wiltshire Council for more guidance. Another meeting will be held before the next parish council meeting.
9. **GDPR update.** Data privacy policy - ICO DZ advised the approved Contact Information Policy and Data Protection Policy are now on the website. The Parish Council has been registered with the ICO and a copy of the registration certificate is on the website
10. **Planning -** 3, Wood Street Clyffe Pypard 18/02415/FUL Installation LPG tank etc – Approved with conditions 9th July
- Norbury House, Clyffe Pypard 50% height reduction to 4 Leylandii, 30% crown reduction 1 beech tree and 2 Ash trees. It was unanimously agreed there were no objections to this application
- Bupton Farm near Bushton 18/07370/PNCOU Notification for Prior Approval under Class Q – Conversion of Agricultural Barn to provide 1 dwelling (Use Class C3) and for Associated Operational Development – PG left the room for this discussion. It was unanimously agreed there were no objections to this application.
Action: DZ to advise Wiltshire Council there are no objections to these applications.
- Illegal traveller encampment Log Lane – This has now been moved on
11. **Feedback from meetings** - None
12. **Newsletter** As agreed at the last meeting, Angela Wilford will be given monthly contribution of £30 for producing the newsletter.
Action: DZ to contact Angela to arrange first payment
13. **Correspondence** Bradies Taxis –There are currently a number of changes taking place to the service. AB has been instrumental in keeping a service running. At present all passengers have to pay the fare to reach Royal Wootton Bassett. MK agreed to ascertain the level of current use and potential users.
Action: MK to ascertain the level of current use and potential users.
Wilts Council Warm & Safe Wiltshire – This is a service provided by Swindon Borough Council and Wiltshire Council in partnership with the Centre for Sustainable Energy and Dorset & Wiltshire Fire Service to support residents across Wiltshire who may be suffering a cold home, have high electricity, gas or oil bills, struggling financially or need assistance during a power cut – contact no 0800 038 5722
Wilts Council plastic waste recycling – the new recycling scheme is now in place.
14. **Finance and Accounts** Income & Expenditure as at 20th August balance is £7229.57, Bank statement as at 27th July £7229.57 both were unanimously

approved Invoices – clerk salary £98.12 approved. Insurance BHIB £176.38 approved. ICO registration £40.00 approved at previous meeting.

15. **Asset List** DZ has produced a draft asset list, after discussion there are several additions to this.

Action: DZ to produce further draft asset list

16. **Councillors Observations and date of next meeting**

Meeting closed at 9pm

Date of Next Meeting : Tuesday 6th November 2018