

Minutes Village Hall Committee Meeting MONDAY 13th May 2019
Starting at 7:45pm

Present : Paul Greenway, Peter Gantlett, Barry Carter, Jill Maris, Barbara Davis, Chris Thompson

Apologies : None

Approval of the minutes of the committee meeting held on 11th March 2019 – with adjustments to wording made by PGt they were approved.

Matters arising from last meeting: on agenda : delivery of 101 winning money for Jan, Feb and March – post meeting – envelopes now with BD for delivery

ACTION : BD

Matters arising not on agenda :

Correspondence re water heater – The committee regard this matter closed.

Clothes recycling bin -The committee confirmed their agreement to the emailed proposal to allow Biu group to place a clothes recycling bin at the hall. They further agreed for PG to find an alternative supplier if Biu's does not materialise . **ACTION PGt** no further correspondence received.

Clothes recycling bin – having been approached by a charity to have one of these sited at the Village Hall all agreed that it should be done, PGt to sort out which charity to use. **ACTION PGt**

Kitchen :

suggestion purchase medium sized teapot -BD still to purchase **ACTION : BD**

Lettings report : Peter circulated his report prior to the meeting :

Lettings;

Calligraphy has stopped for the summer; Its continuation will depend on increased support;

Number of enquiries are up slightly; However, a higher % don't get confirmed; location is one factor;

Health and safety

Fire brigade do not offer advice to village halls. Advice is available on line and that is the basis of current policy.

Cleaning;

Cleaner is on maternity leave. An email was sent to all regular users, reminding them to leave the hall as they find it;

All agreed that the green paper towel dispensers should be replaced by the white dispenser as in the kitchen **ACTION PGT**

Repairs etc;

Broken plug has been repaired, thanks to BC; The drains have been cleared so right-hand lady's loo works ok. Discussions with the caravan club are needed to try and avoid the drains getting blocked when they next visit. Old WI cupboard has been removed. Work to the floors Inc. oiling, scheduled for summer when hall, not being used much;

Insulation to the roof needs completing before the winter;

PGt suggested that we replace emergency exit door in main hall with a double-glazed alternative.

All agreed that PGt to get quotes for replacement emergency door and email committee for final approval ; estimated cost £1000. **ACTION: PG**

PGt suggested that the emergency door from stage area needs work to reduce draft

All agreed that PGt be allowed to spend £200 on wooden emergency doors .

ACTION: PGT

PGT requested, All agreed, that if necessary, to pumping out septic tank est. cost £200- £300 (this will hopefully not be required)

New Projects

Water softener ; water usage being monitored so size of softener can be calculated ;

Grass Car Park ; PGt proposed putting any matting on hold, the current use of the hall does not justify this expenditure. He proposed exploring other uses of the area , particularly that would benefit wildlife, climate change and the community , but that would retain the primary use as an overflow car park. All agreed that this should take place. **ACTION : PGT will discuss further with Parish Council and WI**

Updating Village Hall section of Village website :

Approved 11th March 2019 minutes to be added **ACTION : BD**

9. Treasurers report Cash £355.57 Bank £7760.56

Bank signatories – update – Barclays have been contacted and these should now be completed. Pgt and CT to sort out internet banking **ACTION : CT**
PGt

Examined accounts for 2017 -2018 – not returned. BD will query if any problems **ACTION: BD and then report to CT**

Electrical supplier –link to feed-in tariff – not possible yet – keep on agenda

101 Club update on standing orders and electronic payments – **post meeting these now done**

Barclays have not been particularly helpful and the meeting discussed the possibility of moving the account to Lloyds – **NO ACTION to be taken**

10. Space outside rear of building:

Request for some form of ramp as step down from hall to exterior difficult especially if carrying tables – **step in place.**

Upkeep - covered under **Lettings (7)**

Committee Room / WI cupboard / Bistro .

Redecoration of Committee Room – in hand with BD, JM and Pgy **ACTION : JM, Pgy, BD plus Anita Gantlett. BD to ask AG re carpenter for installing the folding doors being supplied by PGt and AGt**

- Hopefully this will be completed in time for the Village Wild Flower walk.

- Thank you gift for Dorothy Wilkins – agreed that BD would purchase £30 Whitehall Gardens voucher – hems will be completed once the curtain poles are in place. **ACTION : BD**

- Curtain Materiel Fire Retardant Treatment Certificate now obtained from D and R and placed in Minute Book

11. Fundraising

Quiz evening enjoyed by many raised approx £130

Wild Flower Meadow Walk – start V Hall 6:30pm. For just the social evening then people to arrive 8pm. All bring Pot-luck supper. BYO drinks/glasses No charge but voluntary donation to Wiltshire Wildlife. **ACTION:BD to Newsletter**

12. 101 Club – April and May draw

	First Prize	Second Prize	Third Prize
April	Christine Henderson	Graham Shaddick	Jenny Lake
May	Christine Henderson	Helene Askew	Kay Woodward

13. AOB - Returning Solar Money to Sharon Wallis – being dealt with by CT

14. Date of next meeting 5th August 7:45pm

POST MEETING

Re ; over flow car park ;

The PC are agreeable to the investigation of alternative uses , in particular trees ; However , it was raised by a member of the public, if we could have a tennis court ? ; This suggestion has been raised before (by the same person) , and my comment is still the same, if anyone wishes to explore to practicalities and costs and raise the funds to build a tennis court , that would be fine, but that hasn't happened in the past , I doubt it will happen now, however I will proceed on the basis that all uses of the area will be considered.

Peter Gantlett.

