

Draft Minutes Village Hall Committee Meeting MONDAY 5<sup>th</sup> August 2019

Present : Paul Greenway, Chris Thompson, Jill Maris, Barbara Davis

Apologies : Peter Gantlett

Approval of the minutes of the committee meeting held on 13<sup>th</sup> May 2019 -  
Approved

Matters arising from last meeting:

Clothes recycling bin has been installed – it was felt that this would be better placed near where the rubbish bin is kept as it could be seen from the road, not interfere with car parking or the hardcore leading to the storage shed. It was not known whether the Village Hall or the Parish Council were responsible for the recycling bin ACTION : PGt

Medium sized teapot has appeared

Voucher purchased (£30) as a thank you to Dorothy Wilkins for making new curtains. DW thanked the committee

Ramp outside has been installed

Walk with pot luck supper with visit to wild flower meadows – 21<sup>st</sup> June – very successful with 21 people walking (and 6 dogs) and 28 attending the supper. Donations from the evening to Wiltshire Wildlife by BD £50

New paper towel dispensers – installed

Matters arising not on agenda : Article for Hilmarton bi-yearly newsletter being submitted with details of activities open to the public taking place in the Village Hall plus a note about lettings details being on the village website

Kitchen : nothing to report

Lettings report : taken from PGt report

The hall is still going through one of its quietest patches that I can remember , Calligraphy is due to restart in the autumn , there are some potential regular bookings , will see if they materialise ; Parties are being booked regularly ;

Residents rates were discussed and it was agreed that all users should pay

the same rates especially as the rates were very reasonable. When needed, it was agreed PGt could use his discretion for one off occasions.

Updating Village Hall section of Village website :

Approved 13<sup>th</sup> May 2019 minutes to be added

Lettings details to be updated re para about tables etc . ACTION : BD to draft update and send to PGt for approval before sending to Rosemary,

Treasurers report Cash £10.57 Bank : £7,467.46

Bank signatories – update. Still unclear as to whether Barclays had updated the signatories. C T had a meeting with Lloyds in Royal Wootten Bassett who although very helpful about us opening a Treasurers account, would now be unable to take all the information from Barclays and we would have to close the Barclays account and sort out all the standing orders etc ourselves.

Whatever the outcome, it would be necessary to get the Barclays signatories sorted out first.

Examined accounts for 2017 -2018 – still to be returned from the examiner. CT to chase

Electrical supplier –link to feed-in tariff – not possible yet – keep on agenda

101 Club update – remove Anna Radley from list

Electronic banking : Barclays are able to do this as would Lloyds

10. Space outside rear building : no need to keep on agenda

11. Upkeep –

Working party for :

Further Loft insulation - not until the weather cools down

Oiling main floor. Foyer floor. PGt will start on very soon; The trouble with the entrance hall is several parties booked in August.

Dealing with Grass Car Park – The WI are keen to plant some trees to celebrate their centenary, PGt is going to push some stakes in where he thinks we can plant trees to see if they get in the way of parking.

Redecoration of Committee Room - see 12

Emergency light in loo needs replacing ACTION : BC please !

b. Cleaning – no comments

d. Water softener -water usage approx 1cubic metre per month ACTION : PGt to investigate

e. Replacement doors – PGt reported that at about £2000 to replace the glass doors , that is too much in his opinion . ACTION : the meeting suggested that PGt speak to Chris T as he has a contact that could be helpful. The meeting agreed that £2000 seemed a lot of money and maybe other estimates be sought.

The wooden door , can hopefully be improved by changing one of the push bar openers for a cost of £50

f. Thanks needed to be sent to Andrew Freestone for cutting grass and hedges  
ACTION : BD

## 12. Committee Room / Bistro .

Could this be completed in time for the PRODUCE SHOW ? Probably not  
ACTION : Pgr to get white and grey paint down from attic to see how much more needed to be purchased, CT will help with ceiling any Sunday afternoon. It was hoped to set a weekend date for decorating but without PGt the diary for bookings was not known

Folding doors at Woodhill Farm now located and in process of being cleaned.

Estimate on concertina folding doors (heavy duty plastic as used in schools, conference halls etc ) to be sought as a guide to their cost ACTION : BD

## 13. Fundraising –

Mike Morison agreed to mastermind another Quiz on 23<sup>rd</sup> NOVEMBER.

## 14.101 Club – June, July and Aug draw

2019	1 <sup>st</sup> Prize	2 <sup>nd</sup> Prize	3 <sup>rd</sup> Prize
June	Jane Angus	Jan Hargrave	Paul Greenway
July	Jezz Wood	Sally Fox	Roni Sword

August	Lady Inchape	Nigel Fowler	Hannah Chard
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15. AOB - none

16. Date of next meeting

MONDAY 23<sup>rd</sup> SEPTEMBER at 7:45pm at Village Hall